



Talk Lean: Shorter Meetings. Quicker Results. Better Relations.

Alan Palmer

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The businessperson's guide to saying what needs to be said and asking questions that need to be asked

In the business world, the first step to great results is good communication. *Talk Lean* uses original research and a fresh approach to teach businesspeople how to say difficult things and ask difficult questions in a way that is positive, effective, and comfortable for everyone involved. You'll learn how to begin meetings and conversations in a way that is succinct, empathetic, and effective, while putting people in a positive and receptive frame of mind. You'll learn how to listen and respond during meetings to maximise both productivity and empathy and how to close meetings in positive ways that lead to great results.

- Offers proven techniques for improving communication and making an impact professionally
- Written by Alan Palmer, head of Interactifs UK, which offers communication coaching to major corporate clients
- Ideal for executives, team leaders, entrepreneurs, and anyone whose success depends on great communication

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